



Eco-Social Development Organization (ESDO) Officer- DRR and WASH

Application Deadline: **9 Feb 2025**

Summary

Vacancy: **01**


Age: **at most 45 years**

Location: **Kurigram**

Maximum Salary: **Tk. 45000 (Monthly)**

Experience: **3 to 5 years**

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Requirements

Education

BSC Engineer or Diploma engineer with 5 years of relevant experience or Bachelor's degree in Environmental Science, Disaster Management, or a related field.

Experience

- 3 to 5 years
- The applicants should have experience in the following business area(s):
NGO

Additional Requirements

- Age at most 45 years
- Both males and females are allowed to apply
- Strong knowledge of climate change adaptation, disaster risk reduction, and community-based approaches.
- Excellent communication, facilitation, and interpersonal skills.
- Proven ability to work with government agencies, NGOs, and local communities.
- Ability to work independently and as part of a team.
- Strong report writing and documentation skills.
- Willingness to travel frequently to field locations.

- Expertise in DRR, CCA and WASH strategies and interventions.
- Project management and implementation skills.
- Strong networking and partnership-building abilities.
- Knowledge of gender and inclusion principles in community development.
- Proficiency in MS Office (Word, Excel, PowerPoint).

Responsibilities & Context

Job Context

• Eco-Social Development Organization (ESDO) started its journey in 1988 with a noble vision to stand in solidarity with the poor and marginalized. Being a peoples' centered organization, ESDO envisioned for a society which will be free from inequality and injustice, a society where no child will cry from hunger and no life will be ruined by poverty. Near about three decades of relentless efforts to make this happen, ESDO has embraced new grounds and opened up new horizons to help the disadvantaged and vulnerable people to bring meaningful and lasting changes in their lives. During this long span, ESDO has adapted with the changing situation and provided the most time-bound services especially for the poor and disadvantaged. A community focused and people centered approach has been adapted by ESDO while consideration was given to the national policy and Sustainable Development Goals (SDGs) as its guiding principle. ESDO is one of the most dynamic organizations expanding its development interventions across 337 upazilas under 53 districts of Bangladesh covering over 12 million poor and vulnerable people.

• The Officer- DRR and WASH is responsible for the comprehensive planning, execution, and monitoring of the Action to Climate Change for Ensuring Sustainable Solutions (ACCESS) Project's disaster risk reduction (DRR) and climate change adaptation (CCA) initiatives. This role includes staff management, report writing, and the overall implementation of project activities. The officer will collaborate closely with Disaster Management Committees (DDMC, UzDMC, UDMC, WDMC), Community-Based Organizations (CBOs), Civil Society Organizations (CSOs), and local communities. The Technical Officer will facilitate community meetings, focus group discussions, and participatory planning sessions to ensure active community involvement in project activities. The officer will also manage the network and linkages at Union, Upazila, and District levels, as well as with like-minded organizations, coordinating and liaising with various stakeholders, including GoB officials (such as the UNO, DRRO, PIO, DSS, DPHE, DWD, DAE, DLO), and service providers. The Technical Officer will ensure high-quality project implementation and will be responsible for reporting on progress (monthly, semi-annual, and annual) in line with project requirements. Based at the District Office, the Technical Officer will dedicate approximately 80% of their time to field activities, ensuring effective delivery of DRR and CCA interventions in line with the project objectives.

Authority: Directly supervise the project's Community Development Officer.

Reporting to: Project Manager

ESDO is inviting applications from interested qualified candidates for the following position.

Job Responsibilities

Implementation of Agricultural Interventions.

- Provide necessary support to the technical team for DRR, CCA and WASH activities, including early warning systems, coping strategies, adaptation measures, and community-based disaster risk management plans.
- Lead and follow up on assessments of agricultural plots, watersheds, and disaster-prone areas in line with project guidelines.
- Facilitate the establishment and strengthening of Disaster Management Committees (DDMC, UzDMC, UDMC, WDMC) and CBOs to support disaster risk reduction and climate change adaptation planning and activities.
- Organize and facilitate capacity-building training for farmers, community leaders, and volunteers on disaster preparedness, resilience building, and DRR, CCA and WASH strategies.
- Ensure the involvement of youth and women's groups in DRR, CCA and WASH activities, including early warning, response, evacuation, and rescue.
- Provide technical support to develop and implement catchment area cropping plans, including resilient agriculture and homestead gardening.
- Ensure integration of resilient WASH facilities, safe drinking water solutions, rainwater harvesting, and pond sand filters into community interventions.
- Guide UDMC/UzDMC/DDMC, youth, and women's groups in DRR, CCA and WASH planning, implementation, and capacity building.

Monitoring and Evaluation.

- Regularly monitor and evaluate the progress of DRR, CCA and WASH intervention.
- Provide coaching, mentoring, and support to field staff for successful implementation of project interventions.

Resource Management

- Contribute to the development of capacity-building plans, training modules, and guidelines related to DRR, CCA and WASH activities.
- Ensure proper utilization and tracking of project resources for DRR, CCA and WASH activities.

Networking and Partnerships:

- Establish and maintain strong working relationships with government agencies, local authorities (e.g., Union Parishad, Upazila offices), and other stakeholders at the Union, Upazila, and District levels.
- Actively participate in advocacy, coordination, networking, and collaboration with relevant line departments and organizations to enhance DRR, CCA and WASH efforts.

Communication and Advocacy.

- Maintain effective communication with community leaders, private sector representatives, and extension officials to garner support for DRR, CCA and WASH interventions.
- Promote awareness of climate change adaptation and disaster risk reduction through community outreach, advocacy, and media.

Reporting and Documentation.

- Document success stories, best practices, and case studies to contribute to project learning and advocacy efforts.
- Ensure that reports are submitted to the project manager in a timely manner, meeting donor and internal reporting requirements.

Field Engagement.

- Engage directly with local communities, farmers, and stakeholders to ensure the effective delivery of project activities.
- Supervise and guide community volunteers, ensuring their active participation in field activities.

Workplace

Work at office

Employment Status

Full Time

Job Location

Kurigram

Read Before Apply

ESDO has a Safeguarding & PSEAH policy to protect its employees and beneficiaries and any kind of discrimination, harassment, and abuse falls under ESDO "ZERO TOLERANCE" Policy. All employees are expected to abide by the PSEAH, Child Protection, Safeguarding, and Gender policy of ESDO.

ESDO does not tolerate any child & youth abuse. So, if you have any history of child & youth abuse in organization or personal life please abstains from apply here. After your selection or between the service periods if we found any misinformation, we will take legal action as per

organization rules and county law.

ESDO does not tolerate any Safeguarding abuse. So if you have any history of gender abuse in organization or personal life please abstains from apply here. After your selection or between the service periods if we found any misinformation, we will take legal action as per organization rules and county law.

ESDO does not tolerate any kind of extremism/terrorism. So if you have any history of extremism/terrorism in organization or personal life please abstains from apply here. After your selection or between the service periods if we found any misinformation, we will take legal action as per organization rules and county law.

ESDO does not tolerate any corruption. So if you have any history of corruption in organization or personal life please abstains from apply here. After your selection or between the service periods if we found any misinformation, we will take legal action as per organization rules and county law.

*Photograph must be enclosed with the resume.

Apply Procedure

Hard Copy

Interested candidates are requested to submit their resume with a cover letter along with a recent Passport

size Photo, photocopy of all academic and experience certificates, NID card /Citizenship certificate including two references. Applications should reach within 09/02/2025 by 5.00 PM by post or Courier or hand-to-hand delivery to: Head of HR, ESDO, Collegepara (Gobindanagar), Thakurgaon-5100, Bangladesh or Apply through ESDO online career portal (<https://career.esdo.net.bd/>) by 09/02/2025 by 5.00PM.

Only shortlisted applicants will be contacted and called for interview.

Equal opportunity, promoting women & children rights is mandate of ESDO.

Apply URL:

<https://career.esdo.net.bd/>

Company Information

Eco-Social Development Organization (ESDO)

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Collegepara (Gobindanagar), Thakurgaon-5100 Bangladesh

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এই চাকরির জন্য বিজ্ঞাপন দাতা প্রতিষ্ঠান আপনার কাছ থেকে কোন অর্থ চাইলে অথবা কোন ধরনের ভুল বা বিভ্রান্তিকর তথ্য দিলে অতি সত্বর আমাদেরকে জানান অথবা জবটি রিপোর্ট করুন। চাকরি পাওয়ার জন্য কোন ব্যক্তি / প্রতিষ্ঠানকে অর্থ প্রদান করবেন না। কোন প্রকার অর্থ লেনদেনের দায়িত্ব বিডিজবস বহন করবে না।

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