



## Eco-Social Development Organization (ESDO) Officer-Advocacy , Networking and Migration

Application Deadline: **9 Feb 2025**

### Summary

Vacancy: **01**


Age: **at most 45 years**

Location: **Kurigram**

Maximum Salary: **Tk. 45000 (Monthly)**

Experience: **3 to 5 years**

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### Requirements

#### Education

Educational Background: Bachelor's degree (Master's preferred) in Agriculture, Environmental Science, Rural Development, or a related field.

#### Experience

- 3 to 5 years
- The applicants should have experience in the following business area(s):  
NGO

#### Additional Requirements

- Age at most 45 years
- Both males and females are allowed to apply.
- Excellent organizational and leadership skills.
- Strong interpersonal skills and the ability to work effectively with a diverse range of stakeholders.
- Ability to work independently and as part of a team.
- Proficiency in Microsoft Office Suite (Excel, Word, PowerPoint) and other project management tools.
- Technical Skills: Expertise in sustainable agriculture, climate-smart practices, and participatory planning.
- Soft Skills: Strong communication, facilitation, and stakeholder management skills.

- Languages: Proficiency in Bangla and English (written and spoken).

## Responsibilities & Context

### Job Context

• Eco-Social Development Organization (ESDO) started its journey in 1988 with a noble vision to stand in solidarity with the poor and marginalized. Being a peoples' centered organization, ESDO envisioned for a society which will be free from inequality and injustice, a society where no child will cry from hunger and no life will be ruined by poverty. Near about three decades of relentless efforts to make this happen, ESDO has embraced new grounds and opened up new horizons to help the disadvantaged and vulnerable people to bring meaningful and lasting changes in their lives. During this long span, ESDO has adapted with the changing situation and provided the most time-bound services especially for the poor and disadvantaged. A community focused and people centered approach has been adapted by ESDO while consideration was given to the national policy and Sustainable Development Goals (SDGs) as its guiding principle. ESDO is one of the most dynamic organizations expanding its development interventions across 408 upazilas under 53 districts of Bangladesh covering over 12 million poor and vulnerable people.

• The Officer Advocacy, Networking and Migration is responsible for the overall planning, implementation, of training of the Action to Climate Change for Ensuring Sustainable Solutions (ACCESS) Project. The role involves closely engaging with local communities, farmers, and stakeholders to identify agricultural needs and challenges, facilitating community meetings, focus group discussions, and participatory planning sessions. The officer will establish networks, linkages, and collaborations with Union, Upazila, and District-level stakeholders, as well as with like-minded organizations. S/he will coordinate and liaise with relevant government offices, including the Upazila Agriculture Office, Upazila Livestock Office, Upazila Fisheries Office, DPHE, DWD, and other service providers. S/he will ensure high-quality implementation of project activities and timely reporting (monthly, semi-annual, and annual) as per project requirements. Based at the District Office, the Technical Officer (Livelihood) will dedicate approximately 80% of their time to field-based activities, ensuring effective delivery of interventions aligned with project objectives.

Authority: Directly supervise the project's Community Development Officer.

Reporting to: Project Manager

ESDO is inviting applications from interested qualified candidates for the following position.

### Job Responsibilities

#### Training and Capacity Building.

- Develop and deliver training modules on sustainable agricultural practices, climate adaptation techniques, and livelihood diversification.
- Provide hands-on demonstrations and technical support to farmers and community groups.

- Facilitate workshops and capacity-building sessions for local stakeholders, including Union and Upazila Disaster Management Committees (UDMCs/UzDMCs).

#### Monitoring and Evaluation.

- Monitor the progress and impact of agricultural and livelihood initiatives.
- Collect and analyze data on crop yields, income changes, and community feedback to evaluate intervention effectiveness.
- Prepare detailed reports highlighting project outcomes, challenges, and lessons learned for internal and donor reporting.

#### Resource Management.

- Coordinate the distribution of agricultural inputs, tools, and resources to beneficiaries.
- Ensure the efficient utilization of project resources, maintaining accurate records of distributions and activities.

#### Networking and Partnerships.

- Establish and maintain relationships with government agencies, NGOs, and other stakeholders to leverage additional support and resources.
- Represent ESDO in advocacy and networking forums to promote sustainable agricultural and livelihood practices.

#### Communication and Advocacy.

- Promote awareness of sustainable agriculture, climate-smart practices, and the benefits of climate adaptation through community outreach and media campaigns.
- Prepare and disseminate educational materials, including brochures, leaflets, and multimedia content, focusing on agricultural best practices and environmental sustainability.
- Advocate for adopting eco-friendly technologies and practices within local communities and encourage active participation in project initiatives.

#### Reporting and Documentation.

- Document success stories, best practices, and case studies to enhance project learning and advocacy efforts.
- Ensure the timely preparation and submission of project reports (monthly, semi-annual, and annual) per donor and organizational requirements.

#### Field Engagement.

- Spend approximately 80% of time engaging directly with local communities, farmers, and other stakeholders.

- Supervise and mentor community volunteers to ensure their active involvement in field activities.
- Act as a focal point for addressing challenges faced during field implementation and providing necessary guidance.

### **Compensation & Other Benefits**

As per the project allocation.

### **Workplace**

Work at office

### **Employment Status**

Full Time

### **Job Location**

Kurigram

### **Read Before Apply**

ESDO has a Safeguarding & PSEAH policy to protect its employees and beneficiaries and any kind of discrimination, harassment, and abuse falls under ESDO "ZERO TOLERANCE" Policy. All employees are expected to abide by the PSEAH, Child Protection, Safeguarding, and Gender policy of ESDO.

ESDO does not tolerate any child & youth abuse. So, if you have any history of child & youth abuse in organization or personal life please abstains from apply here. After your selection or between the service periods if we found any misinformation, we will take legal action as per organization rules and county law.

ESDO does not tolerate any Safeguarding abuse. So if you have any history of gender abuse in organization or personal life please abstains from apply here. After your selection or between the service periods if we found any misinformation, we will take legal action as per organization rules and county law.

ESDO does not tolerate any kind of extremism/terrorism. So if you have any history of extremism/terrorism in organization or personal life please abstains from apply here. After your selection or between the service periods if we found any misinformation, we will take legal action as per organization rules and county law.

ESDO does not tolerate any corruption. So if you have any history of corruption in organization or personal life please abstains from apply here. After your selection or between the service periods if we found any misinformation, we will take legal action as per organization rules and county law.

\*Photograph must be enclosed with the resume.

### **Apply Procedure**

## Hard Copy

Interested candidates are requested to submit their resume with a cover letter along with a recent Passport

size Photo, photocopy of all academic and experience certificates, NID card /Citizenship certificate including two references. Applications should reach within 09/02/2025 by 5.00 PM by post or Courier or hand-to-hand delivery to: Head of HR, ESDO, Collegepara (Gobindanagar), Thakurgaon-5100, Bangladesh or Apply through ESDO online career portal (<https://career.esdo.net.bd/>) by 09/02/2025 by 5.00PM.

Only shortlisted applicants will be contacted and called for interview.

Equal opportunity, promoting women & children rights is mandate of ESDO.

### Apply URL:

<https://career.esdo.net.bd/>

## Company Information

Eco-Social Development Organization (ESDO)

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### Address:

Collegepara (Gobindanagar), Thakurgaon-5100 Bangladesh

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